

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES

April 4, 2012

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 4, 2012, in the Administration Building Board Room, Room 626, located at 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Rosemary Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Thurston requested that Professor George Maguire, Theatre Arts Department, lead those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Rosemary Thurston, President  
Sarah Chapman, Vice President\*  
Denis Honeychurch, J.D.\*  
Pam Keith  
Phil McCaffrey\*\* (Participated via Teleconference)  
Catherine M. Ritch  
A. Marie Young  
Anamaria Eljach, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement  
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs  
Yulian Ligioso, Vice President, Finance and Administration  
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

*\*Arrived after roll call.*

*\*\*Teleconference Location: Trustee Phil McCaffrey  
Fort Hunter  
Liggett (Area 13)  
Joslin, CA 92252*

4. APPROVAL OF AGENDA

*Trustee Honeychurch arrived after roll call at 6:33 p.m.*

Board President Thurston reported that Dr. Jowel Laguerre, Superintendent-President, amended the Agenda as follows: Item 9.(e), Resolution Approving Solano Community College's Alternative Wind Energy Project to Reduce Dependency on Fossil Fuels, Resolution No. 11/12-28, Page 43, has been pulled.

Moved by Trustee Keith and seconded by Trustee Young to approve the Agenda as amended. The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee Ritch, Trustee Honeychurch, Trustee Keith, Trustee Young, Trustee McCaffrey, and Board President Thurston

NOES: None

ABSENT: Vice President Chapman

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Professor Esther Pryor, School of Human Performance and Development, requested to comment on the upcoming dance productions. In Professor Pryor's absence, Dr. Lily Espinoza, Dean of the School of Human Performance and Development announced the spring dance productions will be held in the Theater on May 4 and 5, 2012, 7:30 p.m. The Board members and those present in the audience were encouraged to attend.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Ms. Kayla Salazar, ASSC Governing Board Representative, reported that:

--the students thanked the District in advance for giving to the students the vending rights for a contract for snacks and beverages in the vending machines. In collaboration with Vice President Ligioso and ASSC negotiations are underway.

--the Board is invited to the upcoming Cinco de Mayo event planned May 5 from 11 – 4 on campus.

Dr. Jowel Laguerre, Superintendent-President, stated that he shared with the ASSC Executive Board how proud he is of the current leadership, the care that is displayed for students and faculty and hopes to continue with a good working relationship.

*Trustee Chapman arrived after roll call at 6:38 p.m.*

(b) Academic Senate

Professor Thomas Watkins, Academic Senate President, reported that:

--the Senate approved parts 1-4 of the faculty hiring procedures. It was hoped the work would be done by the end of the semester, but it was decided to have it done right as opposed to rushing through the process. Work will continue together with assistance from the Human Resources Department.

--the Senate was given a Learning Management System (LMS) update by the Distance Education (DE) coordinator. The decision has been made to remain with our current LMS, which is eCollege. We will remain with them for a period of three years at no charge. They want to sell Pearson eBooks to students. Ultimately the platform will be free with the ability by students and faculty to buy their eBooks, but will not be mandatory. This will give the District time to negotiate a new platform if that is the desire of all concerned.

--the Senate concluded their elections for 2012-13, with the following results:

President:

- **Susanna Gunther** (*School of Sciences*)

Vice-President:

- **Roy Pike** (*School of Career Technical Education and Business*)

At-Large Senator, one-year term:

- **Nick Cittadino** (*Counseling*)

At-Large Senator, two-year term:

- **Terri Pearson-Bloom** (*School of Human Performance and Development*)

Adjunct Senator, one year term:

- **Ken Williams** (*School of Sciences – Horticulture*)

Adjunct Senator, two-year term:

- **Katherine Luce** (*School of Liberal Arts – Librarian*)

President Watkins stated the new officers will assume their respective positions on May 7, at the Academic Senate Meeting.

Dr. Laguerre stated that he is desirous of meeting with the Senate, not just during their regular meetings, but with them prior to their making decisions.

Trustee Chapman inquired how the contract with Barnes and Noble affects the possibility of students and faculty purchasing eBooks. Dr. Laguerre stated the logistics are still being worked out.

(c) Shared Governance Council

J. Arturo Reyes, Executive Vice President, Academic and Student Affairs, reported that:

- the Shared Governance Council (SGC) met on March 28, 2012.
- the SGC is making progress on a tobacco-free policy.
- the Council is continuing discussions regarding the reorganization of Academic Affairs. Because the decision is taking longer than anticipated, with no immediate savings, the decision to implement has been extended to summer 2013.
- Dr. Laguerre presented documentation on a Master agreement with the Educational Foundation.
- Dr. Laguerre presented a proposal from Brandman University who is interested in using our facilities. He asked the different groups to go to their constituents for feedback and further discussion.
- Dr. Laguerre shared an update of his 2012 CEO goals.
- Vice President Ligioso gave an update on the budget.
- there will not be a meeting April 11 due to spring break.

Dr. Laguerre clarified that Brandman University approached the District to see if we would be interested in hosting them. This could be a way to generate additional revenue. After more discussions, a proposal may be forthcoming to the Board for approval.

(d) Superintendent

- Sabbatical Leave Report for Academic Year 2010-2011

*“Berlin and Beyond” – A look at the state of art before and after ‘Die Wende’ (the falling of the Berlin Wall) – Professor George Maguire*

Professor Maguire commented that his sabbatical was spent in Berlin, Germany, on a mission to investigate the Berliner Ensemble and other theaters within the city proper and to report on and bring back to Solano College a look at German Expressionism and the state of the art before and after ‘Die Wende’. It encompassed visiting theaters, interviewing artists, and a visit to the Hochschule Schauspielkunst Ernest Busch (the College of Acting), which is Germany’s Juilliard. It is the foremost institution of theater instruction for the actor in Germany, and lies in the suburb of Schoeneweide (in former East Berlin). Professor Maguire composed a series of daily journals, which he shared with Dean Rota, Dean Emeritus Kathy Rosengren, Gail Kropp, Chris Guptill, professional colleagues and the staff of Theater Bay Area Magazine. These journals, which are a personal day by day perspective of experience, are being edited for publication along with photographs selected from the over 2000 taken. The primary goal was to introduce our students and audiences to a different type of theater aesthetic by directing a full production of a well known German Expressionistic play, adapted especially for our community.

A PowerPoint presentation compared Professor Maguire's visit to Berlin in 1967 to his visit in 2010.

Board President Thurston thanked Professor Maguire for his thorough presentation. Professor Maguire thanked the Board for this tremendous opportunity. There was applause from those present in the audience.

- Genentech/Osher Scholar Presentation

Professor Jim DeKloe stated one of the best parts of a teacher's career is when you see a student succeed. Professor introduced to the Board Mr. Joshua Kim, a student in his Bio Tech program. Mr. Kim has intellectual abilities, is a team leader, and shows interpersonal skills. Mr. Christopher Flask from Genentech, head of the Operational Excellence Department, presented to Mr. Kim a check in the amount of \$1,000. Mr. Flask stated that Genetech shares enthusiasm for students. He stated further the work that Solano Community College is doing is amazing as it continues to set up students with successful careers.

Mr. Kim thanked Genetech and the Board for furthering his education. He said the faculty members and staff are wonderful, and are an integral part in motivating him to be in a great learning environment.

- International Education Presentation

Ms. Shemila Johnson, Coordinator, Marketing and Student Recruitment, gave the Board a status report on the Solano International Education Program (SIEP). After a SIEP overview, Ms. Johnson outlined the revenue stream for international students versus domestic student costs. The current status of SIEP included the development of a committee, program recruit brochure, successful focus group meetings; identified housing opportunities, and the application for a California Colleges for International Education (CCIE) institutional grant. Upcoming SIEP projects include Web page reconstruction, YouTube video creation, formulation of an international student club, a buddy system program, and participation in virtual student fairs, together with a timeline for implementation of each. In conclusion, SIEP's goal is to enhance the College's global presence, attract international students to study here, and to integrate SIEP into the College's overall vision for success.

Both Trustees Keith and Young thanked Ms. Johnson for a very thorough presentation.

*A full and complete copy of Ms. Johnson's PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of Institutional Advancement.*

## 7. CONSENT AGENDA – ACTION ITEMS

At the request of Dr. Jowel Laguerre, the following correction was made to the Consent Agenda: Item 7.(b), page 1, line 4, To be Announced, Career & Job Placement Coordinator, CSEA, Range 15/1, should read as ***Patricia Young, effective May 1, 2012.***

Superintendent-President

- (a) Minutes for the Regular Meeting of March 7, 2012; Special Meeting of March 15, 2012, and Regular Meeting of March 21, 2012, will be approved at a future meeting.

Human Resources

- (b) Employment – 2011-2012; Gratuitous Service; Request for Reduced Workload

Finance and Administration

- (c) Personal Services Agreements  
(d) Warrant Listings

Academic and Student Affairs

- (e) Renewal Subrecipient Agreement with Solano County for the Small Business Development Center (SBDC)  
(f) Renewal of MESA Grant Agreement No. 12-109-025

Moved by Trustee Young and seconded by Trustee Keith to approve the Consent Agenda as corrected. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee Young, Trustee Keith, Vice President Chapman, Trustee Honeychurch,  
Trustee McCaffrey, Trustee Ritch, and Board President Thurston

NOES: None

ABSENT: None

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Master Agreement Between Solano Community College District and Solano Community College Educational Foundation

Dr. Jowel Laguerre, Superintendent-President, presented the Master Agreement between Solano Community College District and Solano Community College Educational Foundation. The agreement outlines the background, purpose and mission of the Educational Foundation, as well as provisions of specified personnel. This agreement shall be in effect until it is amended or terminated by written agreement of the parties. Dr. Laguerre reminded the Board that this agreement was first reviewed and discussed at the dinner meeting with the Educational Foundation held February 1, at which time Ms. Alarcón discussed with the Board the agreement and answered questions from the Board.

Minor edits were made in the agreement after that meeting, together with minor corrections made in the published agenda.

Moved by Trustee Keith and seconded by Trustee Young to adopt the Master Agreement between Solano Community College District and Solano Community College Educational Foundation, as presented (with noted minor corrections). The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee Keith, Vice President Chapman, Trustee Honeychurch, Trustee McCaffrey, Trustee Ritch, Trustee Young, and Board President Thurston  
NOES: None  
ABSENT: None

Human Resources

(b) Resolution to Rescind Physical Education Faculty Layoff Notices for 2012-2013 Academic Year, Resolution No. 11/12-26

Dr. Jowel Laguerre, Superintendent-President, presented the proposed the Resolution to Rescind Physical Education and Welding Faculty Layoff Notices for 2012-2013 Academic Year, Resolution No. 11/12-26. Since the March 7, 2012, Board meeting, SCFA, Academic Senate, faculty and staff, together with the ASSC, have come forth to provide support for the faculty members and the College during these difficult budget times. Unfortunately, we are not in a position to bring back the football program, as more planning and fund raising is needed to adequately support the program. We will not have a water polo program because in conversations with Dean Espinoza and faculty members responsible for the sport, there is agreement it is best to let it go at this point in time because of the lack of recruitment of players.

Moved by Trustee Honeychurch and seconded by Trustee Young to adopt the Resolution to Rescind Physical Education Faculty Layoff Notices for 2012-2013 Academic Year, Resolution No. 11/12-26, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Vice President Chapman, Trustee Honeychurch, Trustee McCaffrey, Trustee Ritch, Trustee Young, Trustee Keith, and Board President Thurston  
NOES: None

ABSENT: None

(c) Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 11/12-27

Board President Thurston recognized Ms. Debbie Luttrell-Williams, President of CSEA, who commented on the dedicated and committed force that diligently ensures that our students receive the highest quality of service.

Ms. Luttrell-Williams began by stating she is the President of the Solano Chapter of CSEA, Chapter #211. She commented, “Classified employees are the dedicated and committed force that works diligently to ensure that our students receive the highest quality of services. We work in your Business Office, Admissions and Financial Aid Offices, Counseling Office, Student Learning Labs, your Technology Department, your Curriculum and Scheduling office, academic offices, Children’s Programs, Community Education, and in the Facilities and Maintenance Department, to name a few. In these current troubling economic times classified employees come to work every day and consistently work to learn new technologies, and innovative ways to accomplish more with less. Often Classified Employees are considered the ‘face’ of Solano College. This year, classified school employees are recognized for their contributions and are celebrated during the week of May 20-26. I encourage you to recognize the valuable asset your classified employees are to your institution and celebrate with us during this time.”

Dr. Laguerre reiterated President Luttrell-Williams’ thoughts on the value of our classified “top notch” staff that we have at the College. They are a group that is very giving, having supported multiple activities on campus. Classified staff has remained true to their tasks among anxious times and continue to do an outstanding job. It is indeed heartwarming to be able to recognize our classified people every chance we get.

Dr. Jowel Laguerre, Superintendent-President, presented the proposed Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 11/12-27.

Moved by Trustee Chapman and seconded by Trustee Keith to adopt the Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 11/12-27, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee Honeychurch, Trustee McCaffrey, Trustee Ritch, Trustee Young, Trustee Keith, Vice President Chapman, and Board President Thurston

NOES: None

ABSENT None

(d) District and Operating Engineers/Stationary Engineers, Local 39 2010-2014 Collective Bargaining Agreement

Dr. Jowel Laguerre, Superintendent-President, presented the District and Operating Engineers/Stationary Engineers, Local 39 2010-2014 Collective Bargaining Agreement. Local 39 ratified the tentative agreement on March 29, 2012. Part of the reason why it took us so long had nothing to do with flexibility of union but our own internal issues. They bargained in good faith with us. They also are making sacrifices for budget and in there we have pretty good savings that other groups contributed last year and they are stepping forward this year. Dr. Laguerre expressed sincere gratitude to the Operating Engineers for their great work.

Moved by Trustee Young and seconded by Trustee Chapman to adopt the District and Operating Engineers/Stationary Engineers, Local 39 2010-2014 Collective Bargaining Agreement, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Anamaria Eljach concurred.

AYES: Trustee McCaffrey, Trustee Ritch, Trustee Young, Trustee Keith, Vice President Chapman, Trustee Honeychurch, and Board President Thurston

NOES: None

ABSENT: None

Finance and Administration

- (e) Resolution Approving Solano Community College's Alternative Wind Energy Project to Reduce Dependency on Fossil Fuels, Resolution No. 11/12-28

This item was pulled from the agenda.

10. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Proposal for Prioritizing Important Initiatives Seeking Funding, ACCJC Recommendation #2

Mr. Peter Cammish, Director of Research and Planning, presented a proposal for prioritizing important initiatives seeking funding, as recommended by the ACCJC in Recommendation #2. In October 2011, the Visiting Team from ACCJC found the planning and budgeting processes used at SCC to be in need of modification to meet Accreditation Standards. Recommendation #2 of the Visiting Team Evaluation Report recommends all planning processes should be clearly linked to fulfillment of the College mission and strategic goals. Mr. Peter Cammish gave a PowerPoint presentation on a proposed model specifically addressing ranking of proposals, review of proposals, and how Departments and Schools may proceed.

*A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of Research and Planning.*

- (b) Reopening Proposals for the 2012-13 Collective Bargaining Agreement Between the District and the Operating Engineers/Stationary Engineers

Dr. Jowel Laguerre, Superintendent-President, presented the SCCD and Operating Engineers/Stationary Engineers, Local 39, Collective Bargaining Agreement between the District

and the Operating Engineers/Stationary Engineers, Local 39. The parties jointly propose for the purpose of public notice (“sunshining”) to open on Article 15, Health and Welfare Benefits. Public comment on such proposals shall be received at the next Governing Board meeting scheduled May 2, 2012.

#### 11. ANNOUNCEMENTS

Trustee Chapman advised she will be attending a redevelopment meeting tomorrow, at the request of Dr. Laguerre, which will be held in Woodland.

Trustee Chapman asked for an update on the efforts of both Fit2Live teams. The information is needed as soon as possible.

#### 12. ITEMS FROM THE BOARD

Student Trustee Eljach advised she will be leaving for Haiti, together with other students from MESA, assisting in a clinic for pre-med and engineer students building a school. Dr. Laguerre is the chaperone for the trip.

Trustee Ritch advised that MESA students gave a great presentation to the Fairfield Rotary and reported on their fund raising efforts.

Trustee Young reported that she attended the following College and community events:

##### March 2012

**23** – Brown Act Training – Course CC0010, Session #1201, at the County Event Center in Fairfield, California, together with Trustee Thurston and Judy Spencer.

**23** – Women’s History Month luncheon at Joseph A. Nelson Community Center in Suisun, California.

**24** – One of four judges for Benicia-Vallejo American Association of University (AAUW) Women’s Tech Trek Scholarship Competition for 7<sup>th</sup> grade females. The five winners will attend an exciting, weeklong residential math, science, and technology camp at Sonoma State University this summer.

**24** – Vallejo Fighting Back Trivia Night fundraiser at the Vallejo Naval Museum.

**29** – Solano Economic Development Corporation (Solano EDC) breakfast at the Hilton Garden Inn Fairfield. The guest speakers spoke on the topic: “Highway Corridor Economic Impact.”

**29** – Meet Your Local Leaders Mixer sponsored by Leadership Vallejo, whose current chair is her daughter, Ms. Charmayne Marie Young. The event was held at Six Flags Shark Tank in Vallejo, California.

**30** – An enjoyable morning visit from a former student of Trustee Young, Joseph E. Windell, who was visiting the U.S. to do research on a book that he is currently writing. Trustee Young taught Joe a math course at SCC in 1977. As Vice President of Smith Barney in Singapore, he was unable to attend her retirement party un 2005; however, he wrote a letter that included the following statement: *“I have been involved in very high level international business and security*

*discussions and have made important and persuasive presentations to senators, congressmen, ambassadors, admirals, generals, and tycoons, and those presentations had a strong, positive impact during the Asian financial crisis. I am told that some of my work made it to the highest office in America. And it happened because I encountered Professor Marie Young at the right time. Without Professor Young, and another SCC Professor, John Webster, Chemistry, and my high school counselor, I am convinced that my life would have not been as privileged.”* Currently, Joe refers to Trustee Young as Aunt Marie, is enjoying his retirement, taking photos around the world, and is writing a book.

**31** – Beautillion, sponsored by Kappa Omicron Lambda Chapter of Alpha Phi Alpha Fraternity. The event was held at the Hilton Garden Inn Fairfield.

April 2012

**03** – Vallejo Juneteenth Planning Committee meeting via conference call.

Board President Thurston reported that she attended Dr. Tanaka’s beginning and intermediate Judo class on March 28. She stated how impressed she was. Dr. Tanaka’s classes have earned many honors in their competitions.

Board President Thurston recessed the Board meeting at 8:33 p.m.

**13. CLOSED SESSION**

Board President Thurston called the Closed Session to order at 8:38 p.m.

- (a) Conference with Labor Negotiator  
Agency Negotiator: Sandra Dillon  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Legal Counsel-Existing Litigation  
(Govt. Code § 54956.9[a])  
Name of case: CFS 037114

**14. RECONVENE REGULAR MEETING**

Board President Thurston reconvened the board meeting at 8:57 p.m.

**15. REPORT OF ACTION TAKEN IN CLOSED SESSION**

Board President Thurston reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Thurston reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Thurston reported that the Board discussed Conference with Legal Counsel- Existing Litigation in Closed Session, and no action was taken.

16. ADJOURNMENT

There being no further business the meeting was adjourned at 8:59 p.m.

JCL:js

BOARD AGENDA.04.04.12.FINAL

\_\_\_\_\_  
ROSEMARY THURSTON  
BOARD PRESIDENT

APPROVED \_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

**SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days**